

EDO STATE GOVERNMENT – BANK OF INDUSTRY
[EDSG-BOI]
MICRO, SMALL AND MEDIUM-SIZED ENTERPRISES (MSMEs) LOAN

PRE-APPROVAL CHECKLIST FOR SME LOAN (1M – 20M)

- (1) Formal Application Letter on Company's Letterhead
- (2) Duly completed loan application form
- (3) Photocopy of Certificate of Business Registration (e.g. CAC)
- (4) Tax Identification Number (TIN)
- (5) Photocopy of Certification document from Regulatory Body of Line of Business
- (6) Business Proposal / Plan (indicating SWOT analysis and business projection)
- (7) Curriculum Vitae of the Promoter(s)
- (8) Proforma invoice for items or equipment to be purchased
- (9) Photocopy of valid means of identification of Promoter(s)
- (10) Four (4) passport photographs of Promoter(s)
- (11) Recent bank statement of the business enterprise **AND/OR** that of the Promoter(s) for a period of one (1) year.
- (12) Security Arrangement:
 - (i) Two credible and eligible individual guarantors to provide:
 - (a) Duly Completed EDSG-BOI Guarantor Forms
 - (b) Notarized Statement of Networth (format attached)
 - (c) Photocopy of valid means of identification
 - (d) Four (4) passport photographs each